**APPLICATION FOR MEMBERSHIP**

By joining the Pacific Islands Climate Action Network (PICAN) your organization is also becoming a member of global Climate Action Network (CAN). You will find the rules and procedures guiding CAN members in the CAN International Charter (<http://climatenetwork.org/about/can-charter>).

The details you provide in this form will allow PICAN to consider your organization’s membership application. Please note that individuals and formal political parties cannot apply to become a member of PICAN. Membership of the network is open to any not for profit organization; non-governmental organizations (NGO); civil society organizations; coalitions; social movements; and educational institution of any size and legal form, who have signed onto our set of organizing principles.

The form should be completed and sent to the PICAN Coordinator by email [canpacificislands@gmail.com](mailto:canpacificislands@gmail.com). The application process is explained in detail at the bottom of this form.

|  |  |
| --- | --- |
| Date of Application |  |
| Name of organization |  |
| English translation of organization name (if applicable) |  |
| Organization’s Street Address |  |
| Postal Address  (if different from street address above) |  |
| City/Town |  |
| Country |  |
| Telephone Number |  |
| Email |  |
| Website |  |
| Date of establishment |  |
| Is the organization formally/legally registered? If yes, where? |  |
| Specify Type of Organization |  |
| Briefly describe your organization, its vision and mission. |  |
| Describe the activities of the organization in relation to climate change or sustainable development work in the Pacific region. |  |
| Who are the organization’s main constituency/target audience you work with? Everyone, women, young people, LGBTQI faith based groups, rural/urban poor, indigenous, etc.  Include as many as appropriate. |  |
| Please indicate the organization’s: a) current number of paid staff and the number of volunteers  b) current number of members |  |
| Briefly describe the nature of your organization’s funding sources |  |
| Briefly describe the link, if any, your organization has with Governments (local or international) and/or commercial interests and/or political parties. |  |
| Please tell us why your organization is applying to join PICAN/CAN. What do you hope to gain and contribute, that is, how can both PICAN and organization benefit? |  |
| Please indicate at least one organization (and its contact person) that is already a member of CAN and can serve as a referee to your application. |  |

**Primary Contact Person in the Organization on climate change issues:***(In the table below provide the contact details of the main person in your organization who will be liaising with PICAN)*

|  |  |
| --- | --- |
| Title |  |
| Family/surname Name |  |
| Given/first Name(s) |  |
| Gender Identity |  |
| Position in the organization |  |
| Phone |  |
| Email |  |
| Skype contact |  |
| Best way for this person to be contacted |  |

**Secondary Contact Person in the Organization:***(In the table below provide the contact details of the another person in your organization who will be liaising with PICAN in the absence of the primary contact provided above)*

|  |  |
| --- | --- |
| Title |  |
| Surname/family name |  |
| Given/first Name(s) |  |
| Gender Identity |  |
| Position the organization |  |
| Phone |  |
| Email |  |
| Skype contact |  |
| Best way for this person to be contacted |  |

**Agreement**

By submitting this application form, the applicant organization agrees to comply with the CAN Charter and PICAN Constitution should it become a PICAN member.  
  
The CAN Charter is available at <http://www.climatenetwork.org/about/can-charter>

**PICAN Membership Criteria and Guidelines**

1. Membership of the network is open to any not for profit organization, NGO, civil society organization or educational or think tank institution of any size and legal form based in any of the Pacific Island countries or territories.
2. Individuals cannot apply to become a member of PICAN. Individuals wishing to be a member must engage through an existing PICAN and/or CAN member organization. Individuals involved with a PICAN or CAN member organization in any of the Pacific Island countries should contact their organization and the National Node Coordinators for access.
3. An organization, based within the Pacific Islands region and wishing to become a member of the global CAN must apply for membership through PICAN. The CAN-I Secretariat will refer all Pacific node membership matters to PICAN.
4. Organizations who:

a) Qualify for membership of PICAN but wish to have observer status only;

b) Do not qualify for membership of PICAN but wish to have observer status;

May apply to become observer members of PICAN in accordance with the relevant sections of the PICAN Constitution.

1. Interested organizations must fulfill the requirements of PICAN membership set out in the PICAN Constitution and/or any other criteria listed in this form.
2. An organization applying for membership based in a Pacific island country where a PICAN National Node exists - for example in Vanuatu, Tuvalu and Kiribati - this membership application form must be accompanied by a letter of recommendation from the respective National Node. Applications will not be accepted without a letter of recommendation from the National Node in these countries.
3. Upon receipt of an application, PICAN Secretariat will process the new membership application. The PICAN Secretariat will submit the application to the PICAN Board for deliberation and approval. Following the approval of the PICAN Board, the PICAN Secretariat will communicate this new membership interest to all members of PICAN and allow two (2) weeks for comments and reservations regarding the new membership application before the new membership is finalized.
4. The successful applicant organization will be notified and at this stage must receive and agree to in writing the CAN Charter and PICAN Constitution.

1. Following the approval of any new membership application the PICAN Secretariat will communicate the updated membership list to the entire PICAN membership and also send a copy to the CAN-I Secretariat for the global membership records.